



## **Court Ordered Community Service**

### **SUMMARY:**

The Community Service Worker will assist shelter staff in the General Maintenance of the Ranch, feeding and cleaning of shelter animals. **Big Dog Ranch only accepts non-violent offenders.**

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Could include the following. Other Duties may be assigned.

- General Shelter Maintenance
- General shelter cleaning in animal areas
- Appropriate feeding & watering as directed by management
- Provide enrichment to animals
- Dispose of waste
- Maintain and secure upkeep of equipment utilized for the cleaning, feeding of the animals.

### **QUALIFICATIONS:**

To perform this role successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Good oral communication and comprehension abilities including the ability to apply, understand and carry out instructions. Must be well organized, flexible, and work well under pressure.

### **MATERIALS and EQUIPMENT USED**

- Hoses w/ and w/o pressure spray attachments
- Standard hand tools (hammer, screwdriver, pliers)
- Scrubbers, Squeegees, Broom/Dustpan, Mop and Bucket
- Cleaning and sanitizing chemicals
- Wheeled Carts and Wheeled Tables

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by a community service worker to successfully perform the essential functions of this role. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Communicate effectively
- Ability of sight and hearing
- Stand, walk, bend for long periods of time
- Lift and/or move up to 50 pounds

## **Expectations:**

- Court Ordered workers **MUST** report to a Manager before and at the end of his/her shift. If this is not done, credit hours will not be given.
- Expect to adhere to agreed schedule.
- Contact Supervisor if he/she cannot fulfill said schedule or will be late.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

Effective 1/2019  
Approved CK

**“Big and small, we save them all!”**